



## Realtor Guidelines

Welcome to Beaver Run Resort! The following guidelines have been established for Realtors with clients buying or selling property at Beaver Run:

### General Information

- Visit the realtor section on the HOA website for association documents, average revenue, rental agreement, and more: <http://hoa.beaverrun.com/realtorinfo>
- Realtors may contact Sue O'Brien, Homeowner Relations Manager, at 970-453-8774 or [sue@beaverrun.com](mailto:sue@beaverrun.com) with any questions regarding ownership at Beaver Run.
- Any financial history or owner records associated with a unit must be obtained from the Owner of the unit. Beaver Run cannot obtain or offer this information without written consent from the Owner.
- **All requests for owner records and unit information shall be handled through the listing agent.**
- Prospective buyers that contact Beaver Run directly will be referred back to their realtor.

### Showings

- We will do our best to accommodate your request for real estate showings.
- Contact a Front Office Manager at 970-453-6000 with the date and time you would like to show the unit. Confirm availability on the day of the showing as occupancy may have changed.
- Showings are based on occupancy and availability. Showings cannot take place on occupied units.
- Requests to place a unit out of rental program inventory (out of order) for real estate showings must be received in writing from the selling Owner.
- A business card is required to obtain unit keys. Please return the keys promptly after showing the unit.
- Showings must be complete by 4 p.m. in order for the unit to be ready for check-in.
- Please use the unit for showing purposes only. You are welcome to use any lobby or common areas for meetings with prospective buyers.

### Units Under Contract

- The buyer's realtor should provide the buyer's name, phone number and email address to Sue O'Brien, Homeowner Relations Manager, at 970-453-8774 or [sue@beaverrun.com](mailto:sue@beaverrun.com)
- The Beaver Run Homeowner Relations Manager will contact the buyer to discuss rental plans for the unit, and provide guidance for new owners at Beaver Run.

P. O. Box 2115, Breckenridge, Colorado 80424

(970) 453-6000 (800) 288-1282